



## CALL FOR APPLICATIONS SCHOLARSHIPS FOR THE ACADEMIC YEAR 2016-2017 FOR STUDENTS ENROLLING IN MASTER'S DEGREE PROGRAMMES

### introduction

For the **Academic Year 2016/2017**, the **Almo Collegio Borromeo** (hereafter: the College) offers **6 places for male or female students** who are enrolling in any **Master's Degree programme at the University of Pavia; 2 of these places are reserved to students who are enrolling in any Master's Degree programme both at the University of Pavia and at the Institute for Advanced Study of Pavia (IUSS).**

**Candidates are selected on the basis of their academic records and specific oral examinations.**

The Board of the College will publish the final ranking of the selected candidates and will award the available places for the academic year. In addition to the number of places specified, the Board of the College reserves the right to apply the art. 17 and 18 of the internal regulation statute, thus awarding additional places.

**Scholarship renewal is awarded annually and it is conditional upon the fulfilment of the academic requirements established by the College statute.**

The admission exam to the College, an institution with education standards of excellence, as per Italian Legal Decree 240/10, is considered a relevant title for the ranking to access the academic excellence scholarship awarded by the Italian Ministry for Education, University and Scientific Research.

In line with the thinking of the College's founder, St. Charles Borromeo, the College is imagined as a place of personal and cultural training; in this giving to its pupils complete hospitality, internal courses and a series of training opportunities that include direct exchange with top foreign universities, fellows' tutorship and post-degree career services and counselling.

### requirements

The candidate, notwithstanding his/her nationality and citizenship, must meet the following requirements:

- the candidate must possess a secondary school diploma that legally allows him/her to enroll in university in Italy and must have obtained a final mark of at least 80/100 (equivalences charts are available on request for any country);
- the candidate is less than 26 years-old in 2016;
- the candidate must have no record of criminal felony, nor has any pending legal trials;
- the candidate at the time of the application has taken all the exams of the Bachelor's Degree Programme, with an academic average of at least 27/30 (each exam with a mark not less than 24/30) and has already graduated. Extension of the deadline up to the end of December can be granted.

Candidates who are enrolled for the year 2015/2016 in the same course for which they present their application are not suitable for admission.

All candidates are admitted with reserve.

### college fees and scholarships

**The College assigns places with full or partial tuition waivers.**

The annual contribution required so as to cover the daily costs of living in College is 10,500 EUR, to be paid in three instalments. Subsidies that can reduce the tuition fees are assigned depending on the Economic Family Status Equivalent Index (ISEE). A chart with the relevant parameters can be found on the College's website [www.collegioborromeo.it](http://www.collegioborromeo.it)). In case the candidate has separated/divorced parents or his/her official residence is different from the official residence of the family, the family household to be considered is the family of origin. The Board of the College, if specific economic conditions are in place, can grant places completely tuition fee-free.



All the economic subsidies are bound to the observance of the College rules, meritocratic requirements and active participation in the training activities offered by the College. Every subsidy granted can be revoked by the Board of the College at any time in case of severe violation of the norms and rules.

To contribute to the partial coverage of the expenditures undertaken by the College, pupils are requested to donate to the College a percentage, defined by the Board of the College, of any scholarship, award or any other contribution assigned by University-related institutions to him/her during the academic year.

The College, thanks to donations and specific agreements with relevant authorities and associations, can assign additional scholarships to its own pupils who excel in a specific research field.

The College is able to sign agreements with banks and lending institutions to grant its pupils loans at a subsidised rate that will help the pupil to deal with the expenses of his/her university training.

The examination will be an evaluation of the candidate's **academic record (60 pts)** in addition to **an oral examination and an interview with the Board of the College (20 pts, overall)**.

The exams are valid also for the pupil's place at the Institute for Advanced Study of Pavia (IUSS) for its ordinary courses. The admission criteria and the call for the IUSS follow the regulations of the Institute itself and should be separately considered by the candidate. The specific call and its rules can be found on the Institute's website at [www.iusspavia.it](http://www.iusspavia.it). **Applications for the Institute for Advanced Study of Pavia (IUSS) are dependent on a specific, separate, call.**

**All candidates are required to show valid photographic ID for all the exams.**

#### **Students who enroll in the ordinary courses of the IUSS**

The Commission in charge of the evaluation of academic records is chosen by the Rector of the Institute for Advanced Study of Pavia (IUSS) and its Academic Board. It is composed of at least four professors of the Institute.

The qualifications to be evaluated are:

- Reference letter (13 pts);
- Presentation letter (2500 words) in which the candidate explains his/her study interests and motivation, attitude towards cultural and professional enhancement (20 pts);
- Curriculum Vitae (13 pts);
- Bachelor's Degree Dissertation (the final draft if not yet discussed) (6 pts);
- Bachelor's Degree academic marks average and final mark (8 pts).

#### **Students who do not enroll in the ordinary courses of the IUSS**

The Board of the College evaluates the following qualifications:

- Reference letter (13 pts);
- Presentation letter (2500 words) in which the candidate explains his/her study interests and motivation, attitude towards cultural and professional enhancement (20 pts);
- Curriculum Vitae (13 pts);
- Bachelor's Degree Dissertation (the final draft if not yet discussed) (6 pts);
- Bachelor's Degree academic marks average and final mark (8 pts).

**Only students with a mark of at least forty-five sixtieths (45/60) are admitted to the oral examination.**

The Commission in charge of the oral exam is chosen by the Board of the College. The **oral examinations (max 20 pts)** will evaluate the competences of the candidate and his/her intellectual maturity. They will consist of an exam to verify the acquired competences and his/her thesis work and an interview with the Board of the College that aims to evaluate the candidate's personality, study motivation, attitude towards collegial life and willingness to take part in the training activities of the College.

The oral examination and the interview will take place at the Collegio Borromeo **from**

exam specifics -  
pupils enrolling  
at the first year  
of any MA  
programme

*evaluation of the  
academic record*

*oral examinations*



**final admission  
ranking**

**Thursday 15 September 2016**, following a specific calendar to be published in the official notice board on the website of the College ([www.collegioborromeo.it](http://www.collegioborromeo.it)) before Wednesday 14 September 2016.

**Only successful candidates will be directly notified by phone or email.**

The Board of the College will add up the marks obtained by the candidate in the evaluation of the academic record and in the oral examination. The final ranking will be published in the official notice board on the website of the College before Wednesday 21 September 2016.

**Only those candidates who obtained an overall mark of at least fifty-six eightieths (56/80) are admissible to the College and will be admitted to the IUSS.**

**application pack  
and deadline**

The application form (Italian only) can be found on the College website [www.collegioborromeo.it](http://www.collegioborromeo.it) and can be filled out online from 1 July **until 7 September 2016, 12:00am CET**.

The Administrative Office can be reached at the following addresses, to help the candidate throughout the application process: email [concorso@collegioborromeo.it](mailto:concorso@collegioborromeo.it) - tel. 0382.395507.

In the online procedure, the candidate will be requested to indicate his/her:

- identity records;
- data concerning the composition of his/her household;
- academic title;
- Degree Programme;
- possible participation in the IUSS exam.

Those candidates intending to access economic subsidies are requested to indicate the family household's Economic Family Status Equivalent Index (ISEE) as mentioned in the 2015 income tax declaration or in the most recent relevant income tax declaration.

The candidate has to attach to the online application (or send a hard copy directly to the admissions office Segreteria del Concorso del Collegio Borromeo - Piazza Borromeo 9 - 27100 Pavia, Italy) the following documentation:

- a digital colour photo (or a passport photo);
- a letter of recommendation;
- a presentation letter, in which the candidate explains his/her study interests and motivation, attitude towards cultural and professional enhancement;
- curriculum vitae;
- number of exams completed and arithmetic average of the marks obtained;
- certification released by the university administrative office certifying the discussion of the dissertation or the binding arrangement to discuss it before the end of December 2016;
- a digital copy of his/her dissertation, or the final draft if the thesis has not yet been discussed.

In line with the Decree of the President of the Italian Republic (DPR) 445/2000 at the oral examination, when requested to identify him/herself, the candidate will reconfirm the declaration given online by submitting the application form.

**documentation  
check**

The College reserves the right to proceed to a thorough check, even after the admission, of the documentation presented by the candidate during the application process and of any other declarations submitted by the candidate. The College will proceed with any means available to investigate and inspect documentation when it is considered necessary, with the help of the tax inspectorate, the public financial administration offices, the municipalities and registries.

The lack of prerequisites as well as the false declarations provided will determine the exclusion from the call and the loss of the scholarship.

**confirmation of  
the position as  
pupil**

**Before Monday 26 September 2016, 1:00pm CET** the candidates admitted as pupils are requested to submit, either by fax or email, a declaration in which they either accept or decline their place. In case of refusal, other candidates will be contacted according to the rankings: the candidates admitted are requested to submit a declaration in which



**final admission  
ranking – IUSS**

they either accept or decline their place within 24 hours. In case of no answer, the Administration of the College could interpret it as tacit denial at its complete discretion.

In order to accept, the candidate admitted has to provide a specific form released by the Administrative office of the College in which they:

- accept the norms and rules of the College, sharing the Christian inspiration that characterizes them, the ethical code, the organisational model and the mutual responsibility agreement (which have to be countersigned by the candidate's parents)
- a copy of the 2015 tax declaration of the candidate's household, with all sections completed, or a copy of any tax certification for independent work, signed by the taxpayers (in specific and well supported cases these documents can be submitted at a later date, but not later than 31 October 2016).

In order to confirm their places as pupils, the candidates have to submit a declaration from the IUSS Administrative office that testifies to their enrolment in their courses.

Upon confirmation of acceptance, all of the fulfilments, both formal and economical, of the position, among which the payment of the first instalment fee (which includes the payment of the deposit of 500,00 EUR) will be enacted.

The results of the examinations taken to be admitted to the College will be directly submitted to the IUSS, who will prepare a specific admission ranking to the Institute's courses.

Rector  
**don Paolo Pelosi**

President of the Board  
**prof. Dario Velo**

Pavia, May 2016