

CALL FOR APPLICATION FOR THE ACADEMIC YEAR 2018-2019

introduction

For the academic year 2018/2019 the **Almo Collegio Borromeo**, a university college recognized and accredited by the Ministry of Education, University and Research (MIUR), makes available:

- **26 places (of which 10 are reserved for students enrolled in the degree programs of Medicine and Surgery in Italian Language and Dentistry and Dental Prostheses and Bachelor's Degree of Medicine and Surgery in English Language) for students enrolling in the first year of a three-year or one-cycle Master's degree course at the University of Pavia.**
- **4 places for students enrolling in the second year of a three-year or one-cycle Master's degree course at the University of Pavia.**

The places are granted through a competition based on qualifications and examinations. The Administration Board will set the ranking of the eligible participants and will award among them the available places, even more than the number mentioned above, subject to the application of the provisions of Articles 17 and 18 of the Internal Regulation. The preservation of the place is subject to annual confirmation, or revocation, in compliance with the merit requirements and the conditions laid down in the regulations of the College.

The Collegio Borromeo participates institutionally in the IUSS, School of Advanced Studies of Pavia: the participation in the school's ordinary courses is linked to an appropriate invitation. The students of the ordinary courses are required simultaneously to be the students at the colleges as indicated in the IUSS call.

The competition examination for admission to the Collegio Borromeo falls within the meaning of Law 240/10 among the qualifying credentials for the preparation of the rankings for issuance of grant based on merit set up by the Ministry of Education, University and Research.

In line with the founder's project, San Carlo Borromeo, the college proposes itself as a place of human and cultural training, offering the pupils, in addition to the hospitality, numerous opportunities for qualification and in-depth knowledge, foreign exchange, tutoring and postgraduate guidance on the basis of a personalized training project – drawn up in accordance with Ministerial Decree 672 and 673/2016 - linked to non-formal learning to be carried out in the academic year.

admission requirements

Candidates, irrespective of their nationality, are eligible if they:

- enroll for academic year 2017/18 degree courses at the University of Pavia with headquarters in Pavia (excluding the three-year degree courses that do not provide access to the Master's degree);
- hold a degree granting access to the University's degree programs, obtained by a vote of at least 80/100 (or equivalent)
- are under the age of 23 in the year 2017
- have no criminal convictions and no criminal proceedings in progress.

Candidates wishing to enroll in the second year of a three-year or one-cycle Master's degree course must have taken, at the time of submission of the application or by the end of September 2017 (and December 2017 for the students of the degree programs in Medicine and Surgery), all the examinations provided by the study plan, with an average of not less than 27/30 (and each exam with a rating of not less than 24/30).

All candidates are admitted with reserve.

contribution and places free of charge

The annual fee is € 10,500 for the entire period of opening of the College.

For each place winner, who does not hold scholarships from other public or private bodies (excluding the IUSS and EDiSU fellowships), the College gives economic benefits aimed at reducing the annual ordinary contribution linked to the ISEE indicator relating to the family nucleus of the student (in the presence of separated / divorced parents or for candidates with residence outside the family unit, the family unit to be considered is that of the family of origin).

For ISEE indicators less than € 15,000, the free place is given with a facility equal to the entire value of the costs.

For an ISEE indicator greater than or equal to € 15,000, the economic facilitation is parameterized to the ISEE indicator (the table of contributions and subsidies is attached to the announcement and available on the website www.collegioborromeo.it).

For ISEE indicators over € 180,000 and for those who do not have an ISEE declaration, no facilitations are expected.

The annual contribution is distributed over 3 installments.

The winners of place with study awards are required to apply to the EDiSU (Agency for the Right to University Study) of Pavia for the granting of scholarships.

In order to contribute to the partial coverage of expenses incurred by the College, the student is required to pay a percentage, defined by the Administration Board, of any scholarships awarded by university institutions or other contributions obtained during the academic year.

rewards

In accordance with the Convention stipulated with the IUSS (Higher University School) of Pavia and in relation to the call for admission to ordinary courses, a total of n. 12 free places (3 for each area of each class of the ordinary courses) are offered to the winners of place at the IUSS ordinary courses who at the same time will also be place winner at one of the merit-based colleges in Pavia, including the Collegio Borromeo. The place winners have to pay to the College the study prize recognized by the IUSS.

The Administration Board, under the request of the student with particular economic conditions of the family unit, can grant further benefits up to the total gratuity of the place.

The economic benefits are linked to compliance with the regulations of merit with the rules of merit and discipline of the College, the Code of Ethics, the respect of the contract of hospitality and the personal Training Plan; they may be revoked by the Administration Board due to serious infringements of the rules in force.

The College, through legacies, conventions with Institutions and Associations, different philanthropic activities, can allocate study contributions for its students who stand out in particular areas of research and study. **For the place winners who are enrolled in the first year of a three-year or one-cycle degree course, the following study awards are recognizable, gross of withholding taxes and available only of the academic year 2018-19, if not differently specified:**

- thanks to the **contribution of the Fondazione Ing. Enea Mattei** it is assigned to the first ranked resident in the city of Morbegno and the mandate a free place - confirmable also for the following years (the award cannot be combined with other study awards granted by the College). In relation to the assignment, reference is available to a specific notice on the website www.fondazionemattei.it;
- thanks to the **contribution of the Order of Doctors of the Province of Pavia, a study prize of euro 3,000 is reserved for the first ranked of the Degree Courses of Medicine in Italian or English language or Dentistry and dental prosthesis** (the award cannot be combined with other study awards granted by the College);
- **in memory of the rector Angelo Comini, a study prize of euro 2,000 is reserved to the first ranked of the Degree Course in Humanities** (the award cannot be combined with other study awards awarded by the College);
- thanks to the **contribution of the Order of Engineers of the Province of Pavia, a study prize of euro 1,500 is reserved for the first ranked enrolled in a Degree Course of Engineering** (the prize can be combined with other study awards awarded by the College);
- thanks to the **contribution of the Fondazione Frate Sole of Pavia, in memory of Father Costantino Ruggeri, a study prize of euro 1,000 is reserved for the first ranked resident in Brescia or in the province or for the first ranked enrolled in the Degree Course in Architectural Engineering** (the award can be combined with other study awards awarded by the College);
- thanks to the **contribution of the Camera Penale of Pavia** is awarded a **study prize of euro 3,000 reserved for the first classified enrolled in the Degree in Law** (the award cannot be combined with other scholarships);
- thanks to the **contribution of the Centro Culturale "Giorgio La Pira" Onlus - Pavia and of the Foundation "La Pira" - Firenze, in memory of Giorgio La Pira, a study prize of euro 2,000 is reserved for the first ranked enrolled in a Bachelor Degree in the field of Social Sciences, having a residence in a city of Tuscany region or, in the absence of such a requirement, prize will be assigned to the first ranked enrolled in the field of Social Sciences** (the award cannot be combined with other study awards by the College).

The candidates on the winners' list who will accept the place in College and reside more than 300 Km away from Pavia will be eligible for a travel reimbursement of euro 100.

services

The annual contribution includes the following services (from September 2018 to August 2019 excluding Christmas, Easter and summer holidays):

- residential: single rooms with private or shared bathroom (some rooms are air-conditioned); ordinary and extraordinary utilities and maintenance; cleaning service on weekdays excluded weekends; replacement of bed linen on request; laundry for personal use; full board (7/7) from September 2017 to July 2018 excluding the closing periods for the holidays; concierge and garrison 24 hours (7/7); chapel; study halls, meeting rooms, library, historical archive, newspaper library, computer rooms with printers and photocopiers, conference room, gym, music room (piano), recreation rooms, TV rooms; gardens and park; soccer, basketball and tennis field, football court; bicycle parking;
- educational: cultural deepening activities, through interdisciplinary courses and courses recognized by the University of Pavia; national and international thematic workshops; interdisciplinary integrative pathways aimed at the acquisition of transversal skills; music season; individual orientation talks with management staff and professionals in the field; tutoring activities on university and university examinations with internal students (tutors of the College), teachers, doctoral students; language courses aimed at obtaining certifications,

orientation to Erasmus exchange programs and internationalisation paths (summer schools and conferences); orientation and introduction to the world of work through individual interviews and group activities (internship opportunities, company visits, meetings with professionals); opportunities for sharing with other students and the management staff, including community activities such as sports teams for intercollegiate tournaments and music activities.

procedures of the admission tests

The competition is divided into **two disciplinary oral tests** (30 points of evaluation each) and an **interview** with the direction of the College (10 points). The Administration Board will carry out an **evaluation of the titles** (with a maximum of 10 points).

Candidates must bring a valid identity document.

The committee is named by the Administration Board of the Collegio Borromeo and it is composed of university professors and qualified professors of the higher secondary schools. It collegially assigns a vote expressed in seventieth.

oral test and aptitude interview

The oral tests, which will determine the candidate's preparation and level of maturity, will be on two disciplines, with particular reference to the programs of the last years of the secondary school (see the attachment, available on the website of the College).

The two disciplinary oral tests will take place at the Collegio Borromeo starting from **Monday, September 3, 2018** according to a schedule that will be published in the Official List and on the website of the College (www.collegioborromeo.it) by Saturday, 1 September, 2018. The schedule will take into consideration the date proposals of the candidates indicated into their application.

Candidates, while submitting the application, have to choose two subjects for the oral tests, related to the degree course they are enrolled or enrolling in, based on the following list:

A) Academic class of "Human Sciences" and "Social Sciences"

(Degree course in Humanities, Economics, Political Science, Law, Communication)

- *Italian Literature*
- *Latin or Greek Literature*
- *History*
- *Philosophy*
- *Mathematics*

B) Academic class of "Science and Technology" and "Biomedical Sciences"

(Degree course in Science in Mathematics, Physics, Chemistry, Biology, Biotechnology, Natural Sciences, Engineering, Medicine and Surgery, Pharmacy, Behavioural Sciences and Interdepartmental Courses)

- *Mathematics*
- *Chemistry*
- *Physics*
- *Philosophy*
- *Natural Sciences*
- *Informatics (only for candidates for the Degree course in Engineering)*

The interview with the Administration Board is made by the candidate on the same days of oral tests and it will be aimed at evaluating his/her attitude to community life, personality, motivation to study.

admission classification

The Administration Board will sum the votes of the three oral tests. It can also give 10 points as evaluation of the titles presented. **Candidates who receive an overall rating of not less than 60/80 will be eligible for a place in the College.**

Three rankings will be made: one reserved to the candidates for Medicine and Surgery and Dentistry and Dental Prostheses in Italian and the degree program in Medicine and Surgery in English, one ranking reserved to the candidates of the first year of the other degree course and one ranking for the candidates of the second year of the degree course.

The final rankings will be published in the Official List and on the website of the Collegio Borromeo by **Monday, September 10, 2018.**

Only to the winners of each ranking will be notified the result of the competition by phone or e-mail.

application form and deadlines

The application is available for compilation on the website concorso.collegioborromeo.it from Monday, July 2, 2018 to **Friday, August 31, 2018, within h 12.00.**

The Secretariat of the Competition is available for assistance (email: concorso@collegioborromeo.it, phone +39 0382.395507).

In the on-line procedure, candidates will have to indicate their personal data, the composition of their family (in case of separated/divorced parents or candidates residing outside the household unit of the family, family nucleus is that of family origin), his/her title of study, the eventual participation in the competition for the IUSS ordinary courses, the degree course and the two subjects for the oral tests. Those who intend to get economic benefit will have to return the ISEE indicator of the family updated to 31/12/2017 including the DSU (Dichiarazione Sostitutiva Unica) for benefits from the university study.

Candidates will have to attach (or send to the Segreteria del Concorso of the Collegio Borromeo - Piazza Borromeo 9 - 27100, Pavia):

- his/her own color digital photo (or a passport-sized photo)

- copy of an identity document;
- copy of the tax code/health insurance card;
- a presentation letter addressed to the Rector of the College, written by a person well knowing the candidate, with the address of the contact person;
- a motivation letter, in which the candidate explain his/her interests of study, his/her motivations and potentialities for cultural and professional grow (maximum 1,500 words);
- any other titles or qualifications useful to evaluate the candidate (e.g. certificates of foreign language, certificates of attendance of study experiences abroad, specific courses, certamen/national olympics, sports, etc.)
- for those who intend to obtain economic benefits, the family ISEE statement updated on 31/12/2017 including the DSU for benefits for the right to university study.

Candidates enrolled, or enrolling, in the second year of a three-year or one-cycle degree course have to indicate and attach (in addition to the above-mentioned documents):

- the number of exams taken and the mathematical average of the votes;
- a certificate issued by the university secretariat with the results of the exams carried out at the time of submission of the application;
- a certificate issued by the university secretary demonstrating the validity of the study plan.

Pursuant to the Presidential Decree 445/2000 **candidates will confirm their on-line declarations by signing the application during the oral tests at Collegio Borromeo.**

verifications on the submitted documentation

The Collegio Borromeo reserves (even after the winners proclamation) to exercise an accurate control of the requirements indicated in the application and in the declarations and it will perform the necessary inquiries by any means at its disposal and by requesting information and inquiries to the Tax Police, to the State financial administration, municipalities and cadastral offices.

The lack of requirements and veracity of the declarations will lead to the exclusion from the competition and the decadence from the position.

acceptance

By Wednesday, September 12, 2018, at h 13.00, the place winners of each ranking have to notify by e-mail a declaration of acceptance or waiver of the place. The Administration can - discretionally - consider the lack of communication in expected terms as silence-refusal.

Limited to the ranking of candidates enrolled in the first year of the degree course in Medicine and Surgery in Italian language, Dentistry and Dental Prosthetics and the degree course in Medicine and Surgery in English language, the deadline for acceptance is postponed on the basis of the calendar indicated in the respective notices of competition for admission to Medicine and Surgery and Dentistry and Dental Prosthetics of the academic year 2018-2019, published by the University of Pavia.

From the acceptance all the formal and economic fulfillment of the post will be made, including the payment of the deposit of euro 500.00 (which will not be refunded if the student refuses to leave the place without special cases of resignation from the University of Pavia). Subsequently the place assignees must sign the hospitality contract (which must be countersigned by cohabiting parents) in which they accept the economic conditions, the rules and regulations in force of the College, sharing the Christian inspiration that characterizes them, the code of ethics, the organizational model, the personalized training plan linked to "non-formal" learning as indicated in Legislative Decree 13/2013, to be carried out during the academic year of stay. By September 24, date of entry in the College, the first installment must be paid (if due) reduced by the amount of the deposit.

In case of cancellations, the subsequent call will be make according to the ranking: the winners must send the declaration of acceptance or renunciation of the post **within 24 hours from the communication** received from the Administration

The place winners of the IUSS ordinary courses will have to deliver a copy of the certificate of registration to the School.

admission to the ordinary courses of the IUSS

The participation in the competition for admission to the first year of the single or three-year course of the first level of the ordinary courses of the IUSS is regulated by a special and specific notice available at www.iusspavia.it.

Candidates will be admitted, following a public competition and according to a specific and autonomous ranking issued by the School. The place awarded by the College does not lead to the admission in the ordinary courses of the IUSS.

In compliance with the laws of European Regulation no. 2016-679 and Legislative Decree no. 196-2003, the Almo Collegio Borromeo informs that the processing of the personal data required for participation in this notice is based on the principles of fairness, legality and transparency and the protection of Your personal privacy. Therefore, we inform you that:

- the purpose of the processing of the personal data provided is strictly and necessarily subject to the verification of the regulatory criteria for the participation in the competition and for the use of services and activities offered in connection with the Internal Rules of the College and for the management of related procedures linked to the activities of the Collegiums of Merit, recognized and accredited to MIUR;
- procedures of processing of personal data is carried out by means of electronic or automated instruments for the aforementioned purposes, in accordance with the provisions of Legislative Decree 196-2003 and EU Regulation n. 2016-679, and will include all the operations or complex operations required by art. 4, paragraph 1, lett. a) of the aforementioned Legislative Decree 196-2003;
- all personal data processed are kept and placed at the server manager who is a third party that adopts very high levels of security as regards the custody and retention of personal data;
- the nature of the transfer of personal data for the purposes indicated therein is compulsory, since any refusal would not allow the Data Controller to collect the applicant's data for his/her permanence in the College;
- use of electronic instruments is exclusively managed by personnel specially appointed by the Owner;
- storage of data will take place on computer support;
- for the purposes of the historical memory of the College all the host data will be kept in the Archives of the Almo Collegio Borromeo.

The disclosure of personal data relating to the processing in question, for the purposes stated in this information, is not subject to external dissemination or communication to the College unless otherwise provided in the Law. Dissemination of the data will be strictly limited to the execution of the assignment given by the Data Controller to the subjects in charge. Personal data may therefore only be known by the Data Controller and the personnel responsible for processing, within their functions and duties in accordance with the instructions received, only for the specific purposes indicated in this information.

President of the Administration Board
prof. avv. Vincenzo Salvatore

Rector
don Alberto Loli

Pavia, May 2018